

AICTE Mandatory Disclosure

Mandatory Disclosure : Updated on 31st January, 2025
1. AICTE File No. : Eastern/1-45103825/2021/EOA
Date & Extension of Approval Granted Period of Last approval : F.No. Eastern/1-44641942091/2025/EOA/ 3-Jan-2025 - 2025-26

2. NAME OF THE INSTITUTION

Name of the Institution : SUDDHANANDA ENGINEERING & RESEARCH CENTRE, BHUBANESWAR
Address of the Institution : At- Nachhipur, Po- Bhatapatna, Bhubaneswar, Khurdha,Odisha
City & Pin code : Bhubaneswar-752115
State/UT : Odisha
Phone number with STD code : 0671-2856061
Fax number with STD code : 0671-2856063
Office hours at the Institution : 9.30 A.M. to 6.30 P.M.
Academic hours at the Institution : 9.30 A.M. to 4.30 P.M.
Email : principalserc@rediffmail.com
Website : www.sgoi.org
Nearest Railway Station (dist in Km) : 16 KM
Nearest Airport (dist in Km) : 18 KM

3. Type of Institution

Type of Institution : Private-Self Financed
Category (1) of the Institution : Non Minority
Category (2) of the Institution : Co-Ed

4. Name of the organization running the Institution

Name of the organization running the Institution : Samvit Sagar Trust
Type of the organization : Trust
Address of the organization : At- Nachhipur, Po- Bhatapatna, Bhubaneswar, Khurdha,Odisha
Registered with : Sub Registrar Baranga,Cuttack ,Odisha
Registration Date : 19.08.1998

Website of the Organization : www.sgoi.org

5. Name of the Affiliating University

Name of the affiliating University : Biju Pattanaik University of Technology Rourkela, Odisha.
Address : BPUT Campus, Chhend Colony, Rourkela
Website : www.bput.ac.in
Latest affiliation period : 2021- 2022

6. Name of Principal / Director

Name of Principal / Director : Dr. Chittaranjan Panda
Exact Designation : Principal
Phone number with STD code : 0671-2856061
FAX number with STD code : 0671-2856063
Email : principalserc@rediffmail.com
Highest Degree : Ph. D.
Field of specialization : ICT

7. Governing Board Members

S.No.	Name	Category	Designation
1	Er Sunil Kumar Pattanayak	Management	Chairman, Suddhananda Engineering and Research Center, Bhubaneswar
2	Er. Chatturbhuja Pattanayak	Technical Expert	Member
3	Prof.Dr S A K Azad	Academician	Member
4	Prof Jasobanta Laha	Academician	Member
5	Prof.Dr P K Parhi	Educationalist and Special Nominee of the Chairman	Member
6	Ar. Asit Kumar Pattanayak	Architect Technical expert	Member
7		State Government Nominee(SD&TE Department)	Member
8		University Nominee	Member
9		SCTE&VT Odisha nominee	Member
10		AICTE nominee	Member
11	Dr. R N Mohanty	Senior Academician & Advisor	Senior Academician & Advisor SERC College of Technology, Salem
12	Prof Amlendu Bag	Teacher of the College	Professor & Head

S.No.	Name	Category	Designation
			Department of Computer Science and Engineering SERCCollege of Technology, Salem
13	Prof. B KRISHNA	Teacher of the College	Professor & Head Department of Electrical Engineering SERC College of Technology, Salem
14	Dr. Chittaranjan Panda	Ex-officio (Member Secretary)	Principal & Member Secretary Suddhananda Engineering and Research Center, bhubaneswar

8. Academic Council Members

S.NO.	CATEGORY	DESIGNATION	NAME	
1.	Chairperson	Principal	Dr. Chittaranjan Panda	
2.	Dean	Academics		
3.	Heads of the Departments	Vice Principal-cum- HOD Mechanical	Prof. P K Mohapatra	
4.		HOD – CIVIL	Prof. P K Sethi	
5.		Dean- Student Affairs	Prof. R K Sahoo	
6.		HOD – EE	Prof. B Krishna Priya	
7.		HOD – CSE	Prof. Amalendu Bag	
9.		HOD – ETC	Prof. D Sahu	
10.		HOD – Civil	Prof. P K Sethi	
14.		HOD – First Year & Humanities	Prof. Fakir Maharana	
17.			Professor I/C Examination	Prof. Priyabrata Sahoo
18.		Four Teachers of the college	1. Professor – EE	Prof. S S Dash
19.	2. Professor – CIVIL		Prof. Deepanwita Sahoo	
20.	3. Professor- Mech		Prof. M K Behera	
21.	4. Professor – ETC		Prof. Ananya Priyadarshini	
22.	Four Experts representing all branches of Engineering	Head – Technology Competency Centre, Larsen &Toubro construction, Bhubaneswar.		
23.		ALFA Transformer Ltd, Cuttack		
24.		Zonal sales Manager Tata Motors Ltd, Bhubaneswar		
25.		General Manager, Arati steel Pvt Ltd, Ghantikhal, Dhenkanal.		
26.	Three nominees of BPUT Rourkela.	Professor, Department of Civil Engineering, Division of Transportation Engineering, Chhend Colony Rourkela,Odisha.769004		

27.		Professor, Department of Mechanical Engineering, Chhend Colony Rourkela,Odisha.769004	
28.		Professor and Head, Department of Electronics & Tele Communication Engineering, MIT Chhend Colony Rourkela,Odisha.769004	
29.	Member Secretary/ Academic Council	Professor – EE	
30.	Placement & Training	Placement & Training Cell Head	Mr. Sangram Pattanaik
31.	Special Invitees	Advisor – Accounts	
33.		Principal, Suddhananda Residential Polytechnic College	
34.		Principal, SGI School of Architecture	
35.		Principal, Suddhananda School of Management & Computer Science	
36.		Principal, SGI Higher Secondary School	
Frequency of meetings & date of last meeting : Twice in a Year 07.07.2021			

9. Executive Component : [Organisation chart and Process](#)

10. Student Feedback on Institutional Governance/faculty performance

A student feedback mechanism is available in the institution. Once in a semester, the students provide the feedback of staff in the prescribed format.

SUDDHANANDA ENGINEERING & RESEARCH CENTRE, BHUBANESWAR STUDENTS EVALUATION FORM



11. Grievance redressal mechanism for faculty, staff and students

- System for Redressal of grievances of faculty, staff and students
- The management of the college follows an open system of administration and grievances from staff and students are given the utmost attention.
- Complaints and suggestion boxes are kept at a number of places in the campus and also in the hostels.
- The suggestions and complaints are carefully looked into and remedial measures undertaken. Responses are also publicized through notice boards.
- In case of indiscipline, a committee appointed by the principal enquires into the matter by calling witnesses and recommendations are made about the action to be taken by the management.
- Grievances regarding the staff in terms of salary, promotions etc., are carefully looked into by the HR department in consultation with the Principal and remedial measures taken.

- Class Committee meetings are held in which grievances of students are taken note of and remedial measures taken.
- A student welfare officer looks into the welfare of the students and advises the management for necessary action.

12. Department wise Details

- [Mechanical Engineering](#)
- [Electrical Engineering](#)
- [Electronics and Tele Communication Engineering](#)
- [Computer Science and Engineering](#)
- [Civil Engineering](#)
- [Power System Engineering](#)(M.Tech)
- [Structural Engineering](#) (M.Tech)
- [Department](#) of Basic Science and Humanities

13. Department wise Teaching Faculty – Detailed – AICTE – Bio-data Form

- [Mechanical Engineering](#)
- [Electrical Engineering](#)
- [Electronics and Telecommunication Engineering](#)
- [Computer Science and Engineering](#)
- [Civil Engineering](#)
- [Humanities and Languages](#)
- [Mathematics](#)

14. Amenities Quota

- [Class Room](#)
- [Mechanical Engineering](#)
- [Electrical Engineering](#)
- [Electronics and Telecommunication Engineering](#)
- [Civil Engineering](#)
- [First Year](#)
- [Library](#)
- [Auditorium](#)
- [Seminar & Conference Halls](#)
- [Sports Facility](#)
- [Buildings](#)
- [Hostel](#)
- [Medical Facility](#)
- [Placement Training](#)

- [Cafeteria](#)
- [Transport Facility](#)
- [Academic Facility](#)
- [Wi-fi Facility](#)

16. Academic Sessions

Academic Sessions	: Engineering & Technology
Examination System, Year /Semester	: Semester Pattern @ Two semesters per year
Period of declaration of results	: within 1 – 2 months after closure of examinations

By university



17. Counseling / Monitoring

Counseling / Monitoring	- Regular Counseling for students by faculty advisors once every week
Career Counseling	- Done during faculty advising regularly and also by department Placement coordinators
Medical facilities	- A Medical Room is provided in the Institute and Hostel equipped with a doctor & team..
Student Insurance	- All Students are covered under Insurance Scheme with National Insurance.
Sum assured	- Rs. 1,00,000/- for student who dies in accident - Rs. 1,00,000/- for the parent of the student who pays fees for the student - Rs. 10,000/- for Hospitalization and Medical Expense.

18. Students Activity Body

Cultural activities -

- Students at SERC exhibit their talents in an astounding manner through the Cultural Activities.
- **CYNOSUR**, a cultural festival, which is conducted every Year , is an expression of their solidarity and team spirit.
- Every Year , there is an amazing number of participants,

Sports activities - Facilities available in the Sports are

1. Outdoor Games

Football Field	Cricket Ground	Basket ball Court
Volleyball Courts (4)	Badminton Courts (6)	Tennis Court & Cricket Net with pitch

2. Indoor Games

Swimming Pool	Gym	Billiards
Shuttle	Carrom	Chess
Yoga and Meditation Centre	Music Centre	

Literary activities -

- The English Development Club (EDC) aims at developing the students' overall personality with the main focus on communication skills.
 - The following activities are conducted under the auspices of the EDC :
 - Group Discussion
 - Debates
 - Oral Presentations
 - Role plays
 - Interview techniques
 - Poetry Writing
- in order to develop the students talent.
- Participation in these programmes gives them a face lift to take on the ever challenging world of productive activity.

Magazine/Newsletter -

- SERC NEWSLETTER, an acronym for SERC Language, Engineering and Science Association is a biannual journal.
- SERC publishes research oriented articles in the fields of Language, Engineering and Science. Having successfully launched 2 issues, SERC aims at becoming an International journal in the near future.

Technical activities/Tech. Fest	-	1. Every department conducts a national level technical symposium in every Year 2. Departments are also conducting National Conference, International Conference etc.,
Industrial Visits/Tours	-	Industrial Visits/Tours Arranged Twice in a semester
Alumni activities	-	Every Year Alumni day is arranged for each department

19. Name of the Information Officer for RTI

Name of the Information Officer for RTI	: Mr.P C Choudhry
Designation	: Registrar-cum- Administrative Officer
Phone Number with STD Code	: 0671-2856061
Fax Number with STD Code	: 0671-2856063
Email	: sgimail06@gmail.com